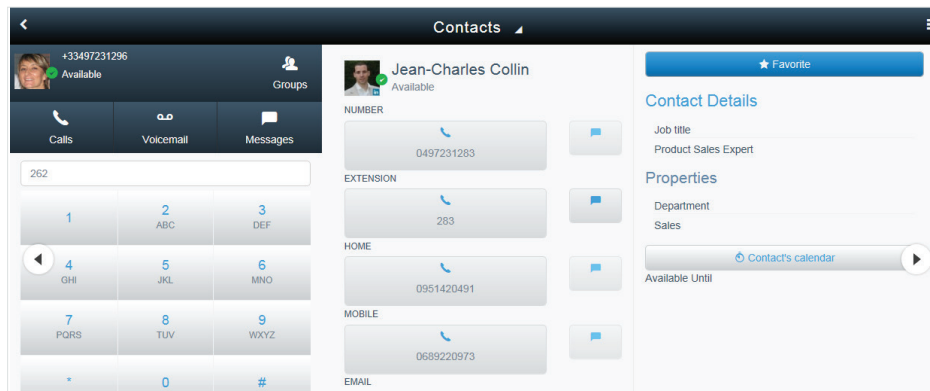


RECEPTIONIST CONSOLE

SIMPLY & EFFICIENTLY MANAGE BUSINESS COMMUNICATIONS — NO MATTER YOUR LOCATION



THE EASY-TO-USE INTERFACE ENABLES ALL RECEPTIONISTS — BOTH ON-SITE AND OUTSOURCED — TO EASILY AND EFFECTIVELY MANAGE BUSINESS COMMUNICATIONS.



Manage and monitor users using the Receptionist Console

myCompany

The Switchboard Operator or Receptionist has access to the web application, myTelephony, to manage the company directory – public and private contacts, departments, address book, etc.

- Profiles of every employee
- Create and manage the extended company directory
- Manage departments
- Import and export the company directory

name	Title	Department	Extension	Mobile number	Business number
Empty	Empty	Empty	331	+358503393608	+358108509131
Empty	Empty	Empty	308	+358508760288	+358108509108
Huawei Hui	Sihteer	Eka taso/Toka taso/Kolo taso	302	+358505060924	+358108509102
Huttunen Hannu	Empty	Empty	338		+358108509138
Härsilä Lauri	Empty	Empty	312	+358504072980	+358108509112
Intola Lari	Empty	Empty	373	+358504342824	+358294990103
Johtaja Jarmo	Empty	yksi/kaksi/kolo	328	+358505060752	+358108509128
Jokunen Jaska	Empty	yksi/kaksi/kolo	340		+358108509140
Kaaha Mara	Empty	Empty	330	+358503729835	+358108509130
Kainulainen Janne	Empty	yksi/kaksi/kolo	314		+358108509114

KEY FEATURES

- Manage Users
Change forwarding rules and presence for all employees
- Company Directory
Manage profiles and private settings published to the corporate directory
- Agenda
Access and manage employee's agendas
- myCompany
A web application that manages the company directory – public and private contacts, departments, address book, etc.
- Call Management
Answer and distribute incoming calls
- Keyboard Shortcuts
Tools to assist in fast contact search
- Supervision / Monitoring
Intercept any call and monitor company or specific users
- Barge in / Barge out
Conference into an active call of another user
- Mirrored Key System
Call management can be set up to mirror a key system